

Step 1: Initial Concerns and Contact

Observe and Document Concerns

Note any concerns about your child's development or behavior at Document any patterns or challenges you observe.

Contact Your Child's Key Worker

Discuss your observations with your child's key They are your first point of contact for initial support.

Schedule a Meeting with Our SENCO

We will arrange a meeting with Silvia Miranda, our SENCO, to assess your child's needs and discuss next

Notify the Nursery Manager

Inform Maria, our nursery manager, about your concerns and any scheduled

Contact: maria@chairbearsaynursery.co.uk

Step 2: Documentation and Assessment

Prepare Required Documents

We may need to support you with gathering medical reports, developmental assessments, or educational evaluations related to your child's needs.

Complete Observation Forms

Our team may provide observation forms to document your child's behaviors and areas of

Participate in Assessment Meetings

Attend meetings with Silvia to discuss your child's needs and develop a support

Step 3: Developing a Support Plan

Create an Individual Plan (IP)

Collaborate with Silvia to create an IP tailored to your child's

Set Goals and Review Dates

Establish goals and regular review dates to monitor

Communicate with the Team

Maintain communication with your child's key worker, Silvia, and Maria to discuss updates and

Step 4: Accessing Additional Assistance

Apply for External Support and Services

Silvia can help you apply for additional services like speech or occupational therapy by carrying out necessary referrals and providing information about drop in sessions.

Complete Necessary Applications

Together we will fill out applications for external services or funding.

Follow Up with External Agencies

We will keep in contact with external agencies to ensure services are provided and share progress

Step 5: Ongoing Review and Support

Attend Regular Review Meetings

Participate in review meetings to assess your child's progress and adjust their support

Update Documentation

Keep documentation and assessments current to monitor your child's

Stay Informed and Involved

Engage with the nursery team and participate in relevant workshops to stay informed about SEN Importance of Early Settling and Intervention

It is crucial for your child to settle with us for the first six weeks, as children may present differently at nursery than at home. Early identification and intervention are key to providing the best support. The sooner a concern is highlighted, the quicker we can implement the necessary assistance to help your child thrive. We are here to support you and your child every step of the way, ensuring that they receive the best possible start in their educational journey.